



Woolhampton C of E Primary School

Built on the rock of Christian faith, we work as a community to create an environment which enables all to flourish. Jesus welcomed all and we embrace diversity, celebrating our different gifts and successes. Like St Peter, we are motivated by our values, learn from our mistakes and strive for the best outcome for everyone.

Minutes of the Extra Full Governing Body (FGB) held on Wednesday 2nd July 2025 at 6.30 pm at the school

The meeting was quorate with at least 7 governors at any one time. The meeting began at 6.36 pm.

Note: Items were not necessarily discussed in agenda order.

PRESENT: Nikki Jordan NJ (Chair, Local Authority Governor), Rebecca Cox RC (Head Teacher), Fiona Smith FS (Staff Governor), Carly Madders CM (Foundation Governor, Diocese), Kate Moir KM (Foundation Governor, PCC – Parochial Church Council), Rev. Jane Manley Rev.JM (Ex-officio, Foundation Governor) – <i>Part Attendance</i> , Kelly Mitchell KMI (Parent Governor), Martin Harding MH (Parent Governor).		
APOLOGIES: Kim Wyrley-Birch KWB (Vice Chair, Foundation Governor, Diocese) Terry Webster TW (Foundation Governor, Diocese), Cynthia James CJ (Foundation Governor, PCC), Adrian Dean AD (Foundation Governor, PCC).		
ABSENT: None.		
IN ATTENDANCE: Julie Lowther JL (School Business Manager).		
CLERK: Rachael House Gemmell RHG (Governance Professional/Clerk to Governors).		
ITEM	MINUTES	ACTION
1.1	Welcome NJ welcomed everyone to the meeting.	
1.2	Apologies and Absences Apologies TW, KWB, CJ, AD – All Accepted.	
2.	Approval of Budget 2025 – 26 JL explained the deficit license had not been approved by the LA (Local Authority) as the school had not shown to be coming out of deficit within the next 5 year period. The LA had sent a letter regarding this and JL, RC, NJ and MH had met to re-look at the budget situation. The Finance & Resources Committee had also held a Working Party style meeting. JL had taken further advice from Sarah Reynard at Schools Accountancy, following these meetings, and believed the revised budget would now be accepted. <u>Main School – Fund 01</u> The budget for 2025 – 26 was still in deficit, but the new deficit figure was £16,939.85 which was half that previously set. Over the next four years there was then a surplus in every year. JL said one of the differences was the utilization of the Sports Premium funding (although the criteria meant this had become more difficult to spend) it was able to cover elements relating to sport. There was a negative in year balance in year 5 but nearly a £10,000 surplus by year end. Another difference was around pupil numbers. Question: Had JL factored in any pupil number changes? Response: JL said no, the pupil numbers for the school had not changed since	

Mins of Full Governing Body 20 th March 2025	Signature:
Page 1 of 2	Date:



	those shared with the Finance & Resources Committee. JL explained, the action had been taken from the SRMA (School Resource Management Advisors) report to include a pre-school from September 2026. There had also been an increase to the cost of the After School Club from September 2025 to £11 per session. Money had also been saved regarding IT (Information Technology) products in school and the minibus. <u>PPG (Pupil Premium Grant) Fund 08</u> JL said it was difficult to know if the school would gain any more pupils who were eligible for PPG, but she had added a couple in going forward. There was due to be a larger surplus next year due to PPG Plus, but JL said the intention was to spend the whole allocation. <u>Sports Premium Fund 13</u> It had been very good to receive this funding again. Rev.JM left the meeting at 6.47 pm. <u>After School Club Fund 99</u> JL said there was a deficit in year 5 of £2,359. Schools Accountancy were not concerned as this was a very low amount. The current carry forward was £97. Governors discussed the option remained to further increase the cost of the After School Club over time, other provision did often charge more. This could be reviewed again in April 2026. Governors did not have any further questions and were aware that things could change and look very different over the next five year period. Close monitoring of the budget would remain a requirement going forward. <u>Decision:- The governors approved the budget 2025 – 26 along with the deficit license of just over £16,900.</u> The relevant paperwork will be signed by the Chair of Governors and Head Teacher on Monday 7th July 2025 and will then be submitted by JL. The governors thanked JL for all her work in setting the budget.	
3.	Dates of next meeting Wednesday 16th July 2025 at 6.30 pm	

The meeting closed at 6.54 pm.

Mins of Full Governing Body 20 th March 2025	Signature:
Page 2 of 2	Date: