



Woolhampton C of E Primary School

Built on the rock of Christian faith, we work as a community to create an environment which enables all to flourish. Jesus welcomed all and we embrace diversity, celebrating our different gifts and successes. Like St Peter, we are motivated by our values, learn from our mistakes and strive for the best outcome for everyone.

Minutes of the Extra Full Governing Body (FGB) held on Thursday 14th December 2023 at 1.00 pm at the school

The meeting was quorate with 7 governors. The meeting began at 1.00 pm.

Note: Items were not necessarily discussed in agenda order.

PRESENT:), Anna Partridge AP (Joint Vice, Foundation Governor, PCC – Parochial Church Council), Kate Moir KM (Foundation Governor, PCC), Kim Wyrley-Birch KWB (Foundation Governor, Diocese), Rev. Jane Manley Rev.JM (Ex-officio, Foundation Governor), Carly Madders CM (Foundation Governor, Diocese), Terry Webster TW (Foundation Governor, Diocese), Sarah Fenwick-Stubs SFS (Joint Vice Chair, Foundation Governor – <i>Attended virtually</i>).		
APOLOGIES: Nikki Jordan NJ (Chair, Local Authority Governor), Rebecca Cox RC (Staff Governor & Temporary Acting Head), Kelly Mitchell KMI (Parent Governor), Martin Harding MH (Parent Governor), Kath Burns KB (Head Teacher, Ex-officio), Rachael House Gemmell RHG (Clerk to Governors).		
ABSENT: None.		
IN ATTENDANCE: None.		
CLERK: Carly Madders CM (Foundation Governor, Diocese).		
ITEM	MINUTES	ACTION
1.1	Apologies & Absences NJ, RC, KM, MH & KB – all accepted. All 7 foundation governors were present for this meeting, SFS joined the meeting virtually. The meeting was chaired by AP.	
1.2	Declarations of Interest None.	
2.	Reconstitution of the Governing Body A draft version of the Instrument of Government had been circulated to all governors prior to the meeting. At previous FGB (Full Governing Body) meetings, all governors had discussed the option of reducing the number of governors from 14 to 12. This would mean 7 foundation governors instead of 8 (3 appointed by the Diocese and 3 appointed by the PCC instead of the current 4) and no co-opted governor. Governors had also discussed how they felt the current 12 governors in post were sufficient for the Governing Body to carry out its duties and functions and was in line with other VA (Voluntary Aided) schools. The governors had also considered their regularly undertaken skills audits which showed the good range of skills available from the 12 governors currently appointed. All foundation governors present unanimously agreed to reducing the number of governors for the Governing Body from 12 to 14 (7 foundation governors – 3 appointed by the Diocese and 3 appointed by the PCC, 1 Local Authority governor, 2 parent governors, 1 staff governor, 1 head teacher – ex-officio). All terms of office to remain at four years.	

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	<p><u>Decision:- The governors approved reconstitution of the Governing Body from 14 governors to 12 and approved all categories of governor: 7 foundation governors (3 appointed by the Diocese and 3 appointed by the PCC 1 of whom is ex-officio: the Rector of Aldermaston & Woolhampton), 1 staff governor, 2 parent governors, 1 LA governor and 1 head-teacher ex-officio) carrying a term of office of four years.</u></p> <p><u>The Governing Body, all currently appointed foundation governors, approved the Instrument of Government with a start date of 21st March 2024.</u></p> <p><u>Action:- Clerk to send the draft Instrument of Government to both the Diocese and Local Authority along with the required evidence of decisions recorded within the FGB minutes.</u></p>	Clerk (RHG)
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The meeting closed at 1.10 pm.

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